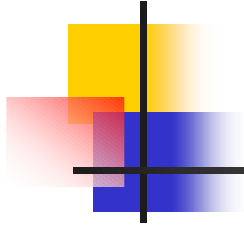


# Electronic Miscellaneous Document - Standalone

## User Guide





# Electronic Miscellaneous Document -Standalone

## Introduction





# Electronic Miscellaneous Document

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- 甚麼是 EMD ?
  - 跟據 IATA 的指示, EMD 將會於2013 年內會全面實行.
  - EMD 將會完全取代現有的 MPD/VMCO, EXCESS BAGGAGE TICKET
  - EMD 將運用於
    - 優先訂座 SEAT
    - 額外行李收費 BAGGAGE FEE
    - 貴賓室 LOUNGE ACCESS,
    - 訂金 DEPOSIT
    - 行程改期收費 RESERVATION CHANGE FEE
    - 或其他機票以外的收費.



# Electronic Miscellaneous Document

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- EMD 將分爲兩大類
  - EMD-S (EMD – STAND ALONE)  
無需要直接與航班有連系, 可用於任何服務或收費
    - 例如:改期費,貴賓室,訂金
  - EMD-A (EMD – ASSOCIATED)  
必需要直接與航班有關聯
    - 例如:優先訂座,行李費,餐膳



# Electronic Miscellaneous Document

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- EMD-S 在出票前, PNR 必需要先加入 SVC service 航段
  - SVC 需自行加於原先出票的 PNR 或 全新的 PNR.  
並需每一個客人獨自一段.

0 SVC BA EK1 HKG 14OCT - N1 / D /992 /CHANGE FEE / 1000



# Electronic Miscellaneous Document

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- **EMD 出票指令**

- **EMDI#IC1059991020252#SM1**

- **EMDI - EMD出票指令**

- **IC - ISSUE IN CONNECTION 票號**

- **SM - PNR 內的 +SVC SEGMENT 段號**



# Electronic Miscellaneous Document

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- **EMD** 出票指令可附加入以下選項：
  - Commission (#K)
    - K5, K0
  - Form of Payment (#\$)
    - \$MS/INVAGT, \$CCVI4509361008700570P1015
    - 暫不支援 multiple form of payment
  - Endorsement (#ER)
    - #ER VALID ON BA ONLY



# Electronic Miscellaneous Document

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- **EMD 注意事項**

- 只限當天註銷 EMD, SAME DAY VOID ONLY
- 暫不支援 EMD AGENT COUPON 重印
- 暫不支援 EMD REFUND
- 暫不支援 EMD EXCHANGE/REISSUE