Product Advisory



Travelport ViewTrip™ Mobile for Galileo™ Apollo™ Worldspan™

Product Advisory Number:	1495					
Version:	02					
Load To Production:	27-Jun-12		00:01	EST	<mark>04:01</mark> (28-Jun)	GMT
High Level Description:		Travelport ViewTrip Moelport ViewTrip.	obile applica	tion for	agencies currently	using
Impact Summary:	• A • A • E L	ase is for agencies within mericas – Canada and NPAC - Australia, Hong Europe - Belgium, Brazil uxemburg, Netherlands Switzerland MEA - Saudi Arabia, Sou	US (Early a Kong, India, , Denmark, I s, Norway, P	dopters Singap Finland, ortugal,	ore, Thailand France, Germany	, Italy,
Reason For Issue:	New Load to Production time. Added clarity on synchronizing the itinerary to the traveler's mobile device. Please see the Overview section.					
		Internal Only		V	Developers	
Customer Impact:	V	Agency Customers		~	Airline Customers	,
		eCommerce Custor	ners		Car, Hotel, Rail or Customers	Cruise
	V	Galileo				
System:	V	Apollo				
	V	Worldspan				
Load To Copy:	To be adv	vised				
Web Services: (API and Messaging)	Not applic	cable				
Issue History:	Version 0	11 – Issued – 11-Jun-12				

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Overview

Travelport ViewTrip Mobile is a mobile application that will provide travel agencies the capability to push a traveler's itinerary to their mobile device. This mobile service provides traveller itinerary detail along with features such as weather, maps, parking reminders and useful airport and city guides. From the agency perspective, Travelport ViewTrip Mobile provides an effortless service by automatically pushing itinerary details to a customer's mobile device providing added value with no additional steps to the agency workflow. The agency simply continues generating the emailed itinerary to their customer as they do today.

For the itinerary to be automatically synchronized to the traveler's mobile device, the agency must continue to generate an email from Travelport ViewTrip using either host email commands or by generating an email from Travelport ViewTrip online. A secondary method for synchronizing the itinerary to the traveler's mobile device is when the traveler displays their itinerary in Travelport ViewTrip online or signs into Travelport ViewTrip Mobile from Travelport ViewTrip online.

The email address used by the agency to email the traveler's itinerary must be the same email address used by the travelers when they initially registered for Travelport ViewTrip Mobile.

In order to synchronize an itinerary generated by Enhanced Itinerary to Travelport ViewTrip Mobile, the traveler will have to click the link and retrieve the itinerary on Travelport ViewTrip online. (This action will cause the online itinerary to be pushed to Travelport ViewTrip Mobile for registered users)

Travelport has partnered with Mantic Point Solutions Ltd to develop these mobile services. Travelport ViewTrip Mobile is offered to Travelport serviced agencies and corporations currently using Travelport ViewTrip. The product is fully integrated to all Travelport systems; Galileo, Apollo and Worldspan.

- Travelport ViewTrip Mobile can be accessed via iPhone, iPad, and iPod Touch devices using iOS v3.2 or higher as well as Android devices using iOS v2.1 or higher.
- This 'soft launch' will be available to selected countries only.
- Itineraries already stored on the application will be updated with trip modifications when Travelport ViewTrip sends updates via Mantic Point.
- Air, car, hotel and rail segment information will display in the mobile application.
- Users will have the ability to manually add non GDS/ViewTrip itineraries or trips in the mobile application. However trips or events manually added will not be reflected in Travelport ViewTrip.
- Blackberry and Mobile Web services are in development, release date to be advised.

Customer Benefit

An easy to use mobile application with clear travel information and additional guides and services specific to the traveler's itinerary details.

There will be no change to the current workflow for agency users. The link to register or view an itinerary on the mobile device will automatically appear on the itinerary page. The itinerary will be automatically pushed to the mobile device for every Travelport ViewTrip registered mobile traveler when the email is generated from Travelport ViewTrip to that particular customer.

Detail and Customer Examples

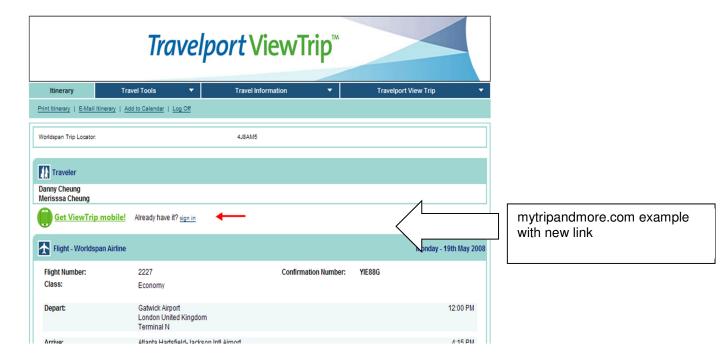
<u>Travelport ViewTrip Mobile access from Travelport ViewTrip Itineraries</u>

When an agency PCC/SID is enabled, emails generated by the agency and itineraries displayed by the traveler will contain a link that invites the traveler to register. The PCC/SID will be enabled by default, if for any reason the agency does not want this service they can opt out at any time. For opt out processes please refer to ASKTravelport Answer 37568 which can be located at:

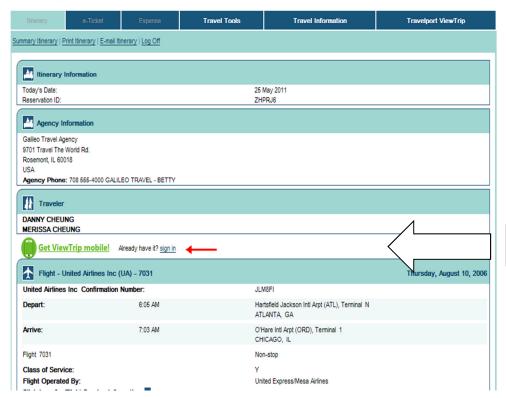
http://travelport-english.custhelp.com/app/answers/detail/a id/37568

Signing up for Travelport ViewTrip Mobile is easy and straight forward. The traveler can click 'Get ViewTrip Mobile' when viewing their itinerary directly on viewtrip.com, mytripandmore.com or via the link that is provided when their itinerary is emailed to them by their travel agency. This is represented below:

A new link has been added on the itinerary page to access mobile registration and sign in



Travelport ViewTrip™



viewtrip.com example with new link

Registering for Travelport ViewTrip Mobile

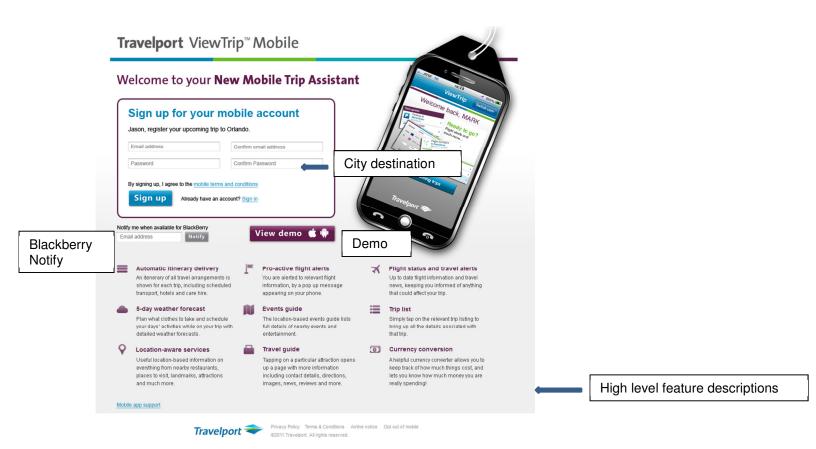
Registering for Travelport ViewTrip Mobile enables the mobile account. The traveler will then need to download the app onto their mobile device in order to start receiving itineraries.

Once the 'Get ViewTrip Mobile' link is clicked by the traveler the entire registration process is completed within 2-3 minutes. The travel agency is not involved in the registration process. Once registered, the email address stored in the account, will be used by Travelport ViewTrip Mobile to enable updates to itineraries and future itineraries to be pushed from Travelport ViewTrip to Travelport ViewTrip Mobile.

Travelport ViewTrip Registration Page – One traveler

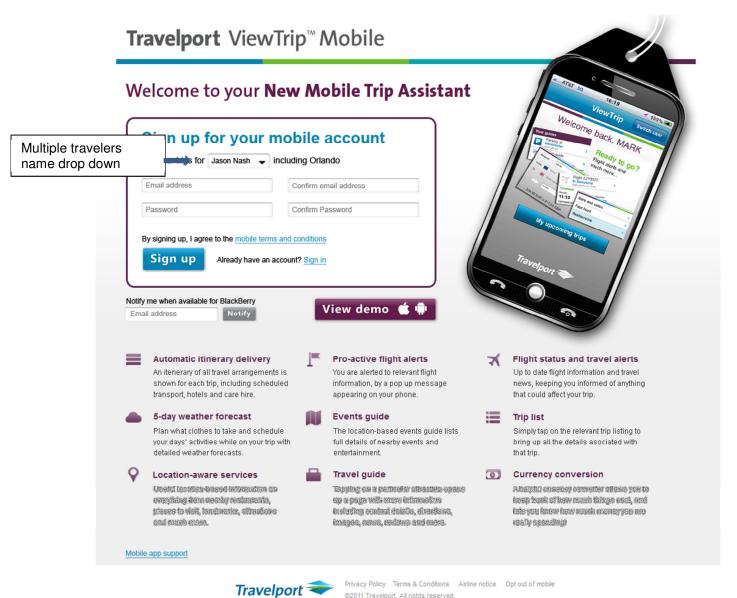
There is a drop down list of traveler names when the itinerary contains more than 1 passenger so that the traveler can select the correct person knowing it's their itinerary that they will be registering. When there is only one traveler the name will be prefilled on the registration page to eliminate keystrokes and streamline the process. A field will appear for Blackberry users that can be filled in for the purposes of being notified when this platform operating system becomes available on Travelport ViewTrip Mobile.

In addition to the high level description of the features of the mobile service, a View Demo button is available that will link the traveler to a demonstration of Travelport ViewTrip Mobile where they will be walked through the service step by step.

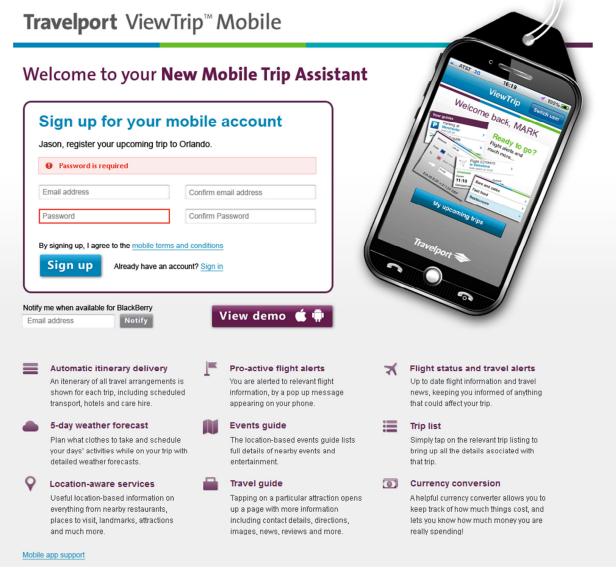


<u>Travelport ViewTrip Mobile Registration Page – Multiple travelers</u>

Example includes a drop down box representing multiple travelers are in itinerary.

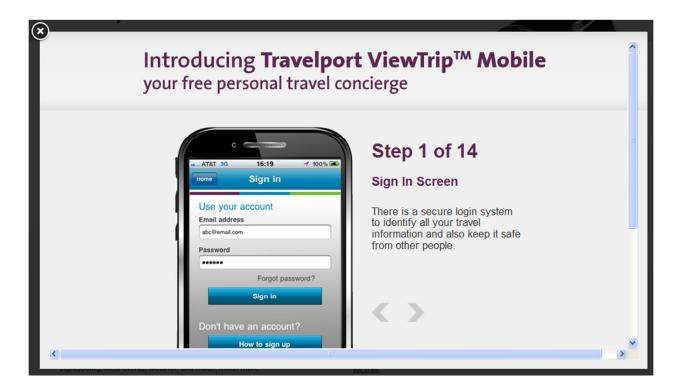


<u>Travelport ViewTrip Mobile Registration Page – Error Placement Example</u>





Travelport ViewTrip Mobile Demo in Light Box



Travelport ViewTrip Mobile Confirmation page

Once the traveler has completed filling out the pertinent information for obtaining a mobile account they will receive a confirmation page.

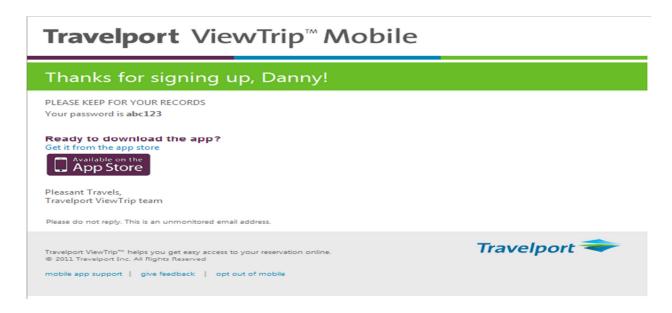
Travelport ViewTrip™ Mobile



If the user has not already loaded the mobile application on their phone they can simply select the App Store button on the confirmation page.

In addition, the registered traveler will receive a confirmation email.

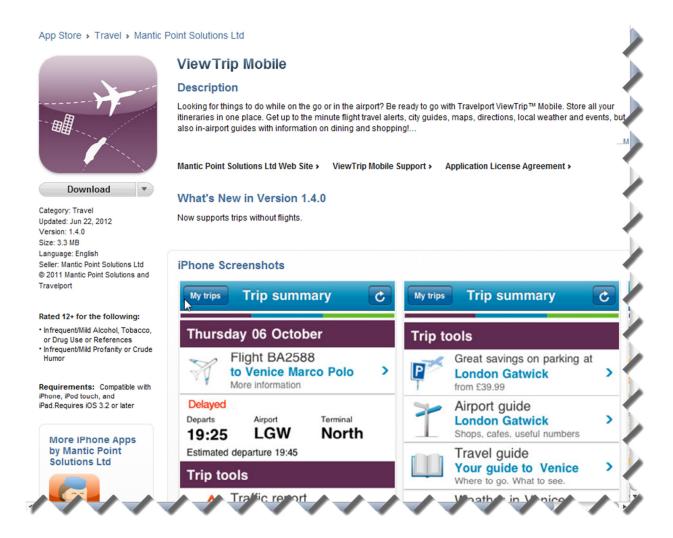
<u>Travelport ViewTrip Mobile - Confirmation email</u>

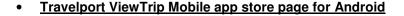


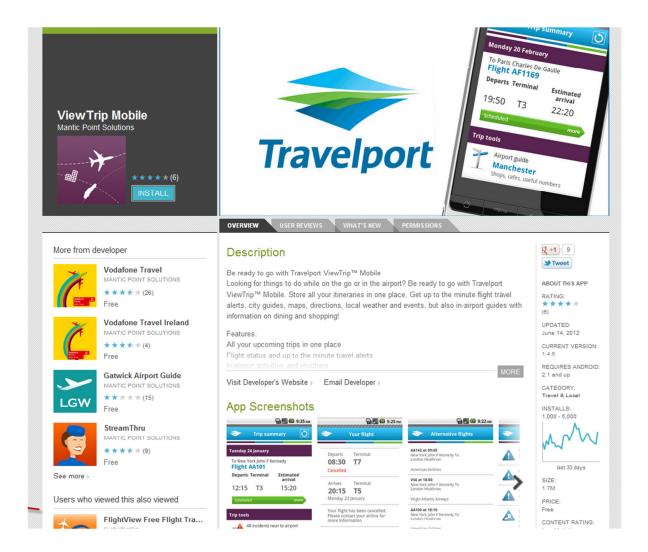
Downloading the Travelport ViewTrip Mobile App

When the user selects the App Store button they will be taken to the Travelport ViewTrip Mobile App Store page where they will be able to download the app to their iPhone device.

Travelport ViewTrip Mobile App Store Page for iPhone







Viewing new and changed itineraries on Travelport ViewTrip Mobile

Travelport ViewTrip itinerary emails have been enhanced so as to display new Travelport ViewTrip Mobile reminder messages once_the user has registered. On occasions when the travel agency updates a PNR and sends a subsequent email to a traveler, Travelport ViewTrip will detect if the email address is already registered for Travelport ViewTrip Mobile and will send the itinerary information onto the mobile device. In addition, if a travel agency makes a new PNR and emails this to the traveler Travelport ViewTrip will detect the travelers email address and will push the itinerary to the registered mobile device.

If at any time the traveler indicates that Travelport ViewTrip Mobile does not have the latest version of the itinerary, the agency can resend the itinerary email again and Travelport ViewTrip will push the updated version to that registered traveler's mobile device.

Example of emailed itinerary on Galileo and Apollo ViewTrip

Travelport ViewTrip*



This itinerary has been brought to you by Travelport ViewTrip and your travel provider.

For the latest information on your travel plans, view your itinerary at ViewTrip.com.

Reservation Number PWF5HO

View Electronic Ticket Receipt

Itinerary Information	
Today's Date:	Tuesday, June 26, 2012
Reservation ID:	PWF5HO

Agency Information

DOCUMENT PRODUCTION1

Galileo Centre Europe

Swindon, WILTS SN5 9FX

United Kingdom

Agency Phone: 0793 888666-



ADAMS, DANETTE



Get ViewTrip Mobile!

Flight - United Airlin	ica ilic (OA) - 709		2013
United Airlines Inc Co	nfirmation Number:	LC8RES	
Depart:	10:50 AM	Denver Intl Arpt (DEN)	
Arrive:	4:34 PM	Logan Intl Arpt (BOS), Ter Boston, MA	minal C
Flight 789		Non-stop	
Class of Service:		ECONOMY (Y)	
Equipment:	Airbus A320	Flying Time:	3:44
Meal Service:	Food to buy		
In-Flight Services:	Non-smoking		

			Status Confirmed (HK
Flight - United Airlin	nes Inc (UA) - 339		Thursday, February 07
United Airlines Inc Co	onfirmation Number:	LC8RES	
Depart:	7:45 AM	Logan Intl Arpt (BOS), Terr Boston, MA	minal C
Arrive:	10:33 AM	Denver Intl Arpt (DEN)	
Flight 339		Non-stop	
Class of Service:		ECONOMY (Y)	
Equipment:	Airbus A320	Flying Time:	4:48
Meal Service:	Food to buy		
In-Flight Services:	Non-smoking		

ViewTrip.com is a means of displaying your reservation via the Internet.

Please contact your Travel Provider for changes or reservation information.

Thank you.

Carriage and other services provided by the carrier are subject to conditions of carriage, which are hereby incorporated by reference. These conditions may be obtained from the issuing carrier.

Airline Notice

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Example of emailed itinerary on Worldspan ViewTrip

View itinerary online
Travelport ViewTrip*



Itinerary

Travel Plans for ISSEL CARSON

Worldspan Reservation ID NBOCBC

Flight - Delta Air Lines Inc		Wednesday, March 20, 2013
Confirmation Number:	HGHYJD	
Flight Number:	DL1017	
Class:	COACH	
Depart: Arrive:	Atlanta Hartsfield-Jackson Int'l Arpt Atlanta, GA USA Terminal S 12:15, Wednesday, March 20 Denver Int'l Arpt Denver, CO USA	
	13:28, Wednesday, March 20	
Seat:	Not Assigned	
Meal: Aircraft:	Boeing 737-800	
Stopovers:	0	
Mileage:	1207	
Travel Time:	3:13	

Flight - Delta Air Lines Inc		Monday, March 25, 2013
Confirmation Number:	HGHYJD	
Flight Number:	DL1316	
Class:	COACH	
Depart:	Denver Int'l Arpt Denver, CO USA	
Arrive:	12:00 , Monday, March 25 Atlanta Hartsfield-Jackson Int'l Arpt Atlanta, GA USA Terminal S 16:50 , Monday, March 25	
Seat:	Not Assigned	
Meal: Aircraft:	Boeing 757-200/300	
Stopovers:	0	
Mileage: Travel Time:	1207 2:50	

Note: If your software does not open the hyperlink above, try clicking on the link below or copying the entire text of the link below and pasting it into your browser's address field:

https://mytripandmore.com/NBOCBC.pnr?ID=6156457 https://mytripandmore.com/MobileBeta/SignUp.aspx?pnr=NBOCBC&Link_Clicked=Mail

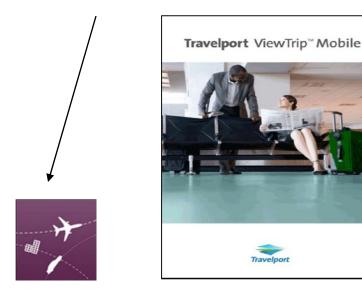
Travelport ViewTrip Mobile features

Once the user has registered and downloaded the Mobile application they can fully experience the many features that the application provides.

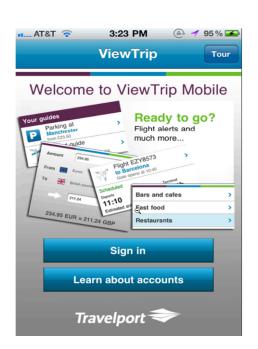
Travelport ViewTrip Mobile features

- Trip List of all the traveller's upcoming trips.
- Itinerary is Automatically Sent to the mobile device of the traveller.
- Flight Status and detailed Airport Guides.
- **Pro-Active Flight Alerts** the information is available on the mobile with the traveler being alerted by a pop-up message.
- **Push Messages** to pick up their currency as well as other helpful reminders to ensure a seamless passage on their journey.
- 5-day Weather Forecast.
- Currency Conversion tool which offers conversions to and from most currencies.
- **Travel Guide** offers suggestions and information on top places, sightseeing, shopping, sleeping, eating, maps and more.
- Events Guide is useful for finding information on top events, festivals, arts, food, music, nightlife and more
- **Itinerary Management** with a few easy touches you can add events you decide to track to your automated itinerary.
- **Location Aware Services** whether at your destination, origin or somewhere in between you can find local events and guides based on where you are located.

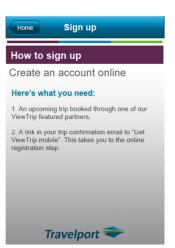
Access the App by tapping the Travelport ViewTrip Mobile icon



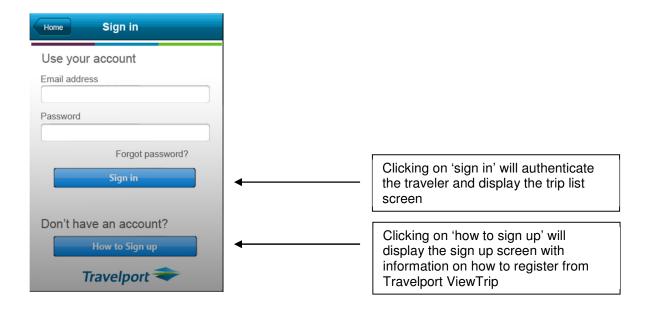
The Travelport ViewTrip Mobile welcome screen displays after the boot up screen.



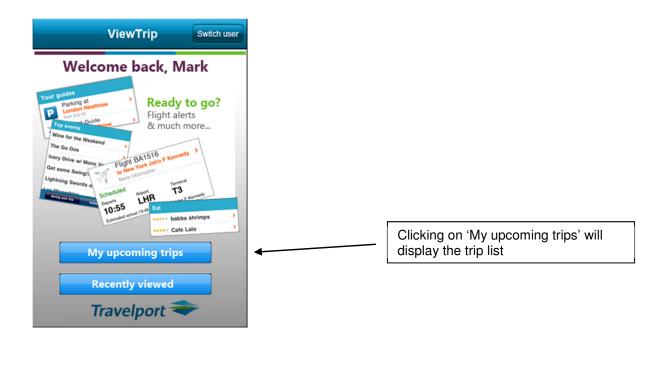
The sign up screen displays when the user clicks 'learn about accounts' from the first time welcome screen.



The Sign in screen displays when the traveler clicks 'Sign In'. The traveler only needs to sign in if they are not already or if they wish to sign in as a different traveler. If they are already signed in the Travelport ViewTrip home screen will display.

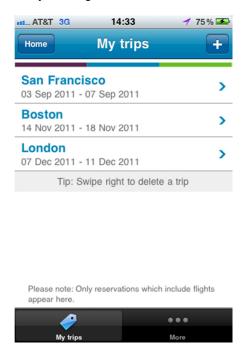


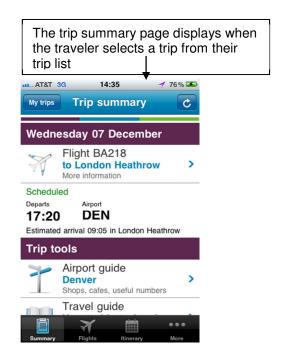
The Travelport ViewTrip home screen will display when the user is signed in and accesses the mobile application or when the user returns to the home screen.



Trip List

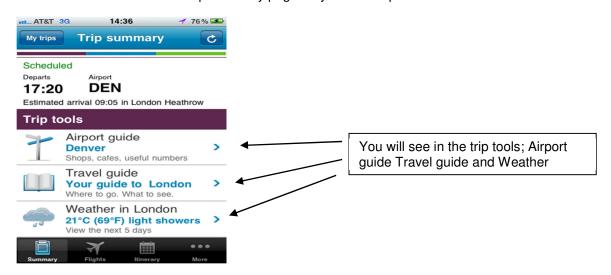
The trip list displays a list of upcoming trips (itineraries) sorted by the first flight in the traveler's PNR. Passive segments will be displayed in the mobile app in the traveler's trip list. This screen displays after the traveler signs in or after the traveler navigates to this screen by either clicking on 'My upcoming trips' or by clicking the back button from other screens.



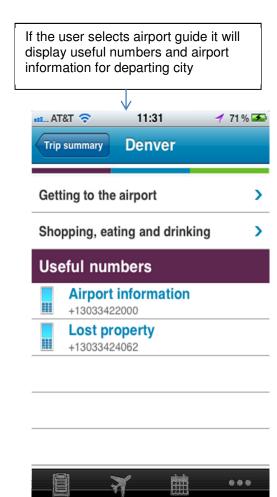


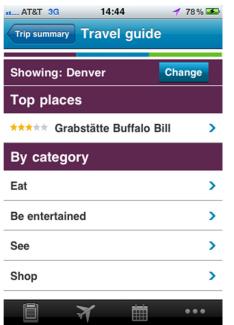
Trip Summary

From the Trip list page the traveler can select one of the trips to move to the Trip summary screen. If the traveler scrolls down on the Trip summary page they will see trip tools.









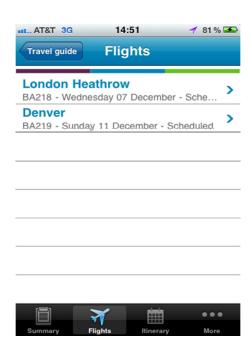
If the user selects travel guide they will be given information on such things as restaurants, shopping etc.

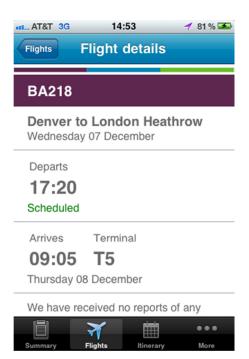
Trip Summary (continued)

From the Trip Summary page four icons appear on the bottom of the navigation bar. These are:

- Summary
- Flights
- Itinerary
- More

Flights

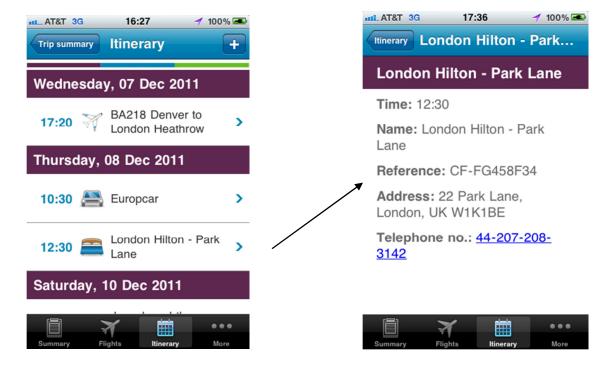




Itinerary

If the user then clicks the itinerary icon at the bottom of the navigation bar the flight details page will display. This is a copy of the complete itinerary if the user has a car and hotel booked they can simply scroll up and down to see all of the itinerary events.

Here is an example of what a hotel segment within the itinerary would look like:



Adding non GDS segments

The traveler can add additional segments to their Trip list in the mobile app. These would be segments that have not been booked or stored in a PNR. The Add a trip screen displays when the user clicks on the "+" sign from the trip list screen. Any additional information that the traveler may have added will only display on the Travelport ViewTrip Mobile app, it does not get sent back to Travelport ViewTrip and will not appear on viewtrip.com or mytripandmore.com.



Password Reset

Clicking on the 'forgot password' link from the sign in page will direct the traveler to the 'send me my password' page. The system does not reset your password.

Travelport ViewTrip™ Mobile



The traveler needs to provide their email address and select 'send password'. This will tell the system to retrieve the traveler's password.

Password Reset (continued)

Travelport ViewTrip™ Mobile

Send me my password

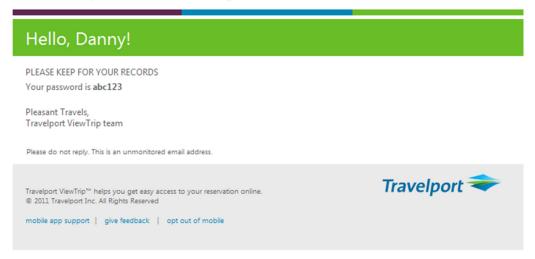


The system will generate this message and also send the traveler's password to their email address.

Travelport ViewTrip™ Mobile

Check your email Password sent to iforgot@me.com You can close this window to continue Close Window

Travelport ViewTrip™ Mobile



Traveler will receive their password by email

Travelport ViewTrip Mobile sign in page

The traveler will need to sign in to the mobile app if they are currently signed out. If the traveler is using a different laptop they may need to sign in to authenticate themselves.

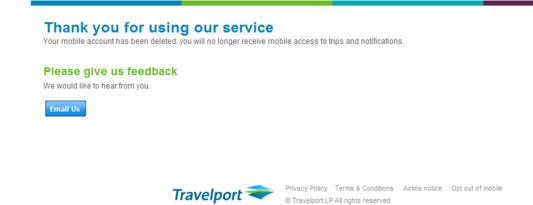
Travelport ViewTrip™ Mobile



The Mobile Opt Out page will display when the user clicks on the "mobile opt out" link from:

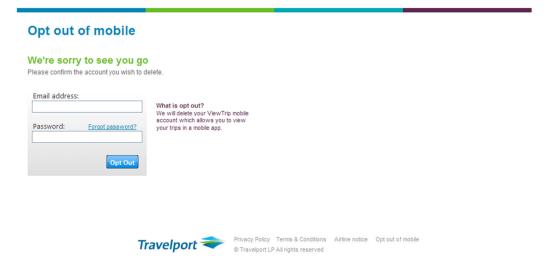
- The itinerary email
- The Travelport ViewTrip registration confirmation page
- The registration confirmation email
- The password sent email

Travelport ViewTrip™ Mobile



Travelport ViewTrip Mobile sign in page (continued)

Travelport ViewTrip[™] Mobile



Error Messages

Error messages that may be encountered during the registration process:

The following Travelport ViewTrip form validation will be performed on the registration page before sending data to enable a successful registration:

- If the email is invalid or blank, the following error message will display: "Provide a valid email address."
- If the email is valid, but the email and confirm email fields do not match, the following error message will: "Email addresses do not match."
- If the password field is blank, the following error message will display: "Provide a password."
- If the password field doesn't meet rules, the following error message will display: "Password must contain at least 6 characters, and include at least 1 number."
- If the passwords do not match, the following error message will display: "Passwords do not match."
- If the mobile number is invalid or blank, the following error message will display: "Provide a valid mobile number."

Once the registration form has been completed and the 'submit' button clicked, the system will validate the registration. The registration page will display the error message:

- If the email is already registered, the following error message will display: "You are already registered, sign in."
- If the ViewTrip Mobile user account was not created because of technical issues, an error code will display.

"Technical Difficulties

Sorry, we are unable to continue at this time.

Please try again later or send email to viewtripmobile@travelport.com for support."

Clicking on the link will open an email with the address in the "to" field and with the subject "Mobile Support"

Error Example:

Travelport ViewTrip™ Mobile

Technical difficulties

Sorry, we are unable to continue at this time.
Please try again later or send email to viewtripmobile@travelport.com for support.

Error messages that may be encountered during sign in of the mobile app:

- If the email field is blank, the following error message will display: "Provide your email address."
- If the password field is blank, the following error message will display: "Provide your password."
- If the email or password is invalid, the following error message will display: "Incorrect email address or password."
- If the user account was not authenticated due to technical issues, the following error message will display:

"Technical Difficulties

Sorry, we are unable to continue at this time.

Please try again later or send email to viewtripmobile@travelport.com for support."

Clicking on the link will open an email with the address in the "to" field with the subject "Mobile Support"

Error messages that may be encountered when traveler is providing feedback via email:

The following form field validation will be performed on this page:

- If the email field is blank, the following error message will display: "Please enter your email address."
- If the password field is blank, the following error message will display: "Please enter your password."
- If the email or password is invalid, the following error message will display: "Incorrect email address or password."
- If the user account was not inactivated/deleted due to technical issues the following error message will display:

"Technical Difficulties

Sorry, we are unable to continue at this time.

Please try again later or send email to viewtripmobile@travelport.com for support."

Clicking on the link will open an email with the address in the "to" field with the subject "Mobile Support"

Error messages that may be encountered when validating password;

- If the email is blank, the following error message will display: "Please enter your email address."
- If email is not valid, the following error message will display: "We could not find any record of member [email address]."
- If the system is unable to authenticate the account or retrieve the password due to technical issues, the following error message will display:

"Technical Difficulties

Sorry, we are unable to continue at this time.

Please try again later or send email to viewtripmobile@travelport.com for support."

Error messages that may be encountered when opting out of mobile service

- If the email field is blank, the following error message will display: "Please enter your email address."
- If the password field is blank, the following error message will display: "Please enter your password."
- If the email or password is invalid, the following error message will display: "Incorrect email address or password."

Additional Information

Mobile Product FAQs

1. What are the minimum requirements to run ViewTrip Mobile?

ViewTrip Mobile will run on all apple devices that have iOS version 3.2 and above. Devices without telephone services (e.g. iPod) will not be able to utilise any click to call features. Devices without GPS will not be able to utilise location based services.

2. Is my personal information safe with ViewTrip Mobile?

We take your privacy seriously. ViewTrip Mobile is owned and operated by Travelport in partnership with Mantic Point Solutions Ltd, a UK company backed by Rolls-Royce plc. We promise to store your personal details safely and we fully comply with the requirements of the UK Data Protection Act.

3. Will ViewTrip Mobile work on my phone?

ViewTrip Mobile is currently available for iPhone (running iOS version 3.2 and above). We'll support other types of mobile devices in the coming months.

To use ViewTrip Mobile, you'll need to download the application from the App store.

You will incur data charges from your mobile operator when you use the ViewTrip Mobile app. We've tried to keep data access to a minimum, but if you are unsure about the potential data charges on your phone, please ask your mobile operator. Depending on your contract, you may find some costs are included in your existing price plan or that you can buy a data bundle that allows you to access data at a lower cost. And, in the UK if you don't have a specific data bundle, most mobile operators cap their data access charges at £1 per day.

4. Do I have to pay roaming charges when I use ViewTrip Mobile?

If you connect to the network when you are abroad, you will incur data roaming charges. For example, when the application is running, it checks the server for updates periodically, which involves the exchange of a small amount of data, and browsing the travel guide or events guide also involves data access.

If you are unsure of the potential charges for accessing data on your phone from abroad, we strongly advise you to check with your mobile operator.

5. I've registered for ViewTrip Mobile, what do I need to do to use the ViewTrip Mobile app?

To use the app, you will need to download the application from the App store and then sign in using your registered email address and password.

6. I have not booked my trip yet, can I still sign up for ViewTrip Mobile?

You will need to have an itinerary on ViewTrip to sign up for ViewTrip Mobile.

7. Why is my ViewTrip itinerary not showing up in the mobile app?

If you received your itinerary email from ViewTrip your mobile account should be updated with your trip information. If you don't see your trip in the app trip list do one of the following:

- from My Trips page, swipe down to refresh the list
- go to Switch user and sign in again with your credentials

If you still don't see your trip, do one of the following:

- Access your itinerary email and click on the link to view your itinerary on ViewTrip
 online. If the sign in link appears on the Itinerary, sign in to mobile.
- From the ViewTrip Itinerary page online, click on Email Itinerary and email the itinerary to your mobile email address.
- Ensure your travel provider uses the same email address with which you registered and ask your travel provider to email your itinerary to your mobile email address.

8. Why is some of my itinerary not showing up in ViewTrip Mobile?

ViewTrip mobile currently supports flight, car, hotel and train. Other types of travel itineraries will be added soon.

9. If my itinerary is cancelled will I see the update in ViewTrip Mobile?

Yes, if your itinerary is cancelled and an updated copy of the email is sent you will also get a refreshed copy on your mobile device.

10. How do I view my entire itinerary in the mobile app?

Click on the desired trip from the My Trips page. The trip summary displays. Click on the Itinerary icon at the bottom of the page to display your itinerary. Click on each itinerary item to view details for each item. In addition you can click on the Flights icon at the bottom to display all your itinerary flights.

11. I received my itinerary email from ViewTrip with the changes to my hotel reservation. The trip is in my app but I don't see the hotel update in the itinerary page on the app. What should I do?

If you received your itinerary email from ViewTrip and it was sent to your mobile email address, your mobile account should be updated with your trip information. If you don't see your changes in the tinerary on the app go to the trip summary page and click the refresh button on the top right corner. This will update the trip summary and itinerary pages.

If the email was not sent to your mobile email address do one of the following:

- Access your itinerary email and click on the link to view your itinerary on ViewTrip online. If the sign in link appears on the Itinerary, sign in to mobile.
- From the ViewTrip Itinerary page online, click on Email Itinerary and email the itinerary to your mobile email address.
- Ask your travel provider to email your itinerary to your mobile email address.

12. Can I change my mobile email address?

Once you have registered for mobile you will not be able to change the email address for your mobile account. If you need to use a different address you will need to register for mobile again, using the new email address and opt out of mobile using the old address. Mobile app information will not be transferred from the old email account to the new one, so you will lose all information that was in the previous account. You should advise your travel provider of your new mobile email address.

13. What happens if I upgrade to a new phone, I know I will need to download the app again, but will my existing trips transfer over to my new phone?

Trips will get sync'd from the server to the new phone when you first login. Trips that have expired during the phone switch over will not get sync'd to the new phone.

14. Can I view my trip details when I am offline?

For the trip you are currently viewing, the information you have already viewed will be available to view offline, the ability to view offline will be lost if you change trip. Offline capability is not available for the guides (airport, event, destination).

15. Can I download to my calendar?

This feature is not available.

16. Can I send my trip details from my phone to my friends or family? Can I forward to another email address?

This feature is not available.

17. Once I have completed my trip, is it automatically deleted from my trip list?

When the trip expires it will be deleted, 2 days after your last flight.

18. I have registered and downloaded the app, but I still see the 'Get ViewTrip Mobile' link on the ViewTrip email, what do I do?

If you are registered but are still seeing the link to register, one of the following may be the reason:

- A recipient of your email is not registered for ViewTrip mobile
- The email was not sent to your mobile registered email address

If you are seeing your trip in the mobile app then you don't need to do anything and you can ignore the link. If you are not seeing your trip in the app, ensure the email was sent to your mobile email address. If the email wasn't sent to your mobile email address, click on the link from the email to view your itinerary on ViewTrip online. From the Itinerary, go to Email Itinerary and email the itinerary to your mobile email address.

19. I booked my flight through my agency but my hotel directly with the supplier, how do I add it to the itinerary on my mobile and where does it display?

To add the hotel, select the "+" button on the top right of the itinerary page. The Add activity page will display. Select "hotel" from the list of activities and enter the desired hotel information on the subsequent pages. Once you have added the hotel, it will display in the itinerary page.

20. Do I need to sign into the app with my name/record locator to see my itinerary, as I have to on ViewTrip.com?

To sign into the mobile app, you will need to enter the email address and password you created during the mobile registration process. Once you are in the app, your ViewTrip itinerary should be in your trip list. After you've signed in, the app remembers who you are, so you shouldn't need to sign in again.

21. I want to check I have the latest version of my itinerary on my mobile, how do I ensure I have the latest version?

To ensure you have the latest version of the itinerary in the mobile app do one of the following:

- Access your itinerary email and click on the link to view your itinerary on ViewTrip online. If the sign in link appears on the Itinerary, sign in to mobile.
- From the ViewTrip Itinerary page, click on Email Itinerary and email the itinerary to your mobile email address.
- Ask your travel provider to email your itinerary to your mobile email address.

Access your mobile app and go to the trip summary page. Click on the refresh button on the top right corner to refresh the trip summary and itinerary pages.

22. If I registered for ViewTrip Mobile and I am cc'd in a subsequent ViewTrip email, will I receive the itinerary details to my mobile?

If you are a traveler on the itinerary and the itinerary is sent to your mobile email address, you should receive the itinerary update in your mobile app.

23. I deleted my cookies on my machine - what effect will this have on VT mobile?

ViewTrip uses a cookie to identify you as a mobile user. This cookie is needed for ViewTrip to send itinerary updates to your mobile app when you view your itinerary online. Next time you view your itinerary on ViewTrip online you will see the Get ViewTrip mobile and sign in links on your itinerary. Click on sign in and enter your mobile email address and password to sign into mobile. This will create a new cookie on your machine and will allow ViewTrip to recognize you as a registered mobile user.

24. What information do I need to provide Travelport to troubleshoot an issue with mobile?

You will need to provide the itinerary reservation number and mobile email address of the user.

25. I am seeing an "unable to connect to server error" when I try to use the app. What should I do?

This error occurs when there is no data connectivity on the phone. Go to the browser on your phone and try to access a web page. If you cannot access the page, you are not getting a proper connection to your phone. Try to go to a location where there is a mobile signal. If you are able to access a web page, try using the app again.

26. I no longer want to use the ViewTrip Mobile Services, how do I opt out of this app?

ViewTrip Mobile options for opting in or out can be located in ASKTravelport answer #37568, which can be located at:

http://travelport-english.custhelp.com/app/answers/detail/a id/37568

Mobile App FAQs

1. How do I get started with the app?

The first time you launch the ViewTrip mobile app, you'll see the option to sign in. You'll be asked to enter the email address and password you used to register for mobile. Once you've signed in, the app remembers who you are, so you shouldn't need to sign in again.

Note: you can sign in as a different user by choosing "More > Sign in / switch user" from the application menu.

2. How do I navigate around the app?

Each time you re-visit the ViewTrip mobile app, you'll be given the choice to visit your trip list or your last viewed trip. Your trip list, as its name suggests, lists all your ViewTrip trips and any trips you've entered manually into the app. You can add and delete trips from here or select a trip to view its summary. When viewing a trip, you'll see a menu bar at the bottom of the page allowing you to access the trip summary, a flights list, your itinerary and a more option.

The more option lets you go back to your trip list, switch users, add a new trip. It also lets you view other content relating to your trip that may or may not currently be visible on your trip home page. It also allows you to switch to offline mode.

3. How do I add a trip in the app?

When you register for mobile, ViewTrip will automatically send your trip information to the mobile app. In addition, subsequent trips booked by your agency will also appear in your app provided your itinerary is sent to your mobile email address.

If you need to add a non-ViewTrip itinerary, select the "+" button on the top right of the trip list page.

For each flight, select the date using the calendar control, enter the first few letters of your departure airport then choose "Next" to pick you airport from a list, do the same thing for your destination airport, then pick your flight from the list of flight numbers displayed. At this point, choose if you wish to add your return flight, in which case you'll need to pick your return date and then choose your flight from the list of flight numbers displayed.

You'll then have the option to add additional flights (e.g. if you are travelling on a multi-leg journey). Once, you've added all your flights choose "Finish" and the app then takes you back to your trip list.

To view the details of your new trip, select it from your trip list.

Note: If you add a trip and are departing on the same day, it can take up to 15 minutes to display the latest flight status.

To refresh your trip data, swipe down on the trip list page.

4. How do I delete a trip?

To delete a trip go to your trip list. Then stroke the trip entry you want to delete on your screen from left to right, to reveal a delete button. Click the delete button to delete your trip.

If you delete an agency booked trip from the app, it will not cancel your booking. The reservation will still be available on ViewTrip online.

Please note: use this feature with care; once you've deleted a trip this action cannot be undone.

5. What is in my trips?

My trips page displays a list of your upcoming trips. The Trip Destination displays for each trip in the list. The calculation of what the Trip Destination is differs depending on if you are on a return trip or not.

A return trip is one where you are returning on the last flight to the city you set off from on the first flight.

If the trip is a return trip, then the Trip Destination is the place you spend the most time. The time spent in one place is calculated as the difference between the arrival time at that location and the departure time of the next flight.

If a trip is considered not to be a return flight then the Trip Destination is considered to be the Arrival City of the last flight.

6. What is in the trip summary?

The trip summary page is the heart of the ViewTrip mobile app, it acts like a dashboard giving you a "here and now" view of the most important information for the current stage of your journey. The content of the trip summary page changes throughout your journey. For example when you are travelling to the airport you might see flight information and traffic reports, whereas when you are at your destination you'd see a travel guide and events guide.

The app uses a number of sources to calculate the current stage of your trip including your itinerary and real-time flight status data.

Each piece of content displayed on the trip summary is a button - you can click any button to get more information about the selected content. For example, the trip summary page will show today's weather forecast for your destination, click the button to view an extended 5-day forecast.

When viewing a trip, you can go back to the trip summary page at any time, by selecting the summary icon from the main menu bar.

To refresh the trip summary and itinerary pages, click on the refresh button on the top right corner of the trip summary page.

7. What is in the itinerary?

Your itinerary provides a day by day list of activities you've planned for your trip. Click on an item to view more detail.

You can add travel insurance, car hire, accommodation, taxis, etc. by clicking the "+" button on the top right of the itinerary page. You'll need to choose the type of event you'd like to add. Then enter the date (and if appropriate the time of the event), followed by some basic details about the event including booking references / policy numbers, etc.).

You can also add events to your itinerary from the app event guide - when viewing an event you plan to attend, simply select the 'Add to itinerary' option (and if the event takes place on multiple dates, select the date you plan to attend).

To delete an event from your itinerary, stroke the event you want to delete on your screen from left to right, to reveal a delete button. Click the delete button to delete the event from your itinerary.

When viewing a trip, you can access your itinerary at any time by clicking the itinerary icon on the main menu bar.

To refresh your itinerary, click on the refresh button on the top right corner of the trip summary page.

8. What information is displayed for flights?

A summary of your current flight's status is shown on the trip summary page, when you are travelling. You can click on the flight summary to view more detail about your flight.

At any time, you can check the status of any flight in your itinerary, by clicking the flight icon in the main menu. This will list all of your flights. You can click on the flight you are interested in to view more detail.

The extended detail view of your flight shows the scheduled and expected departure time of your flight, the scheduled and expected arrival time of your flight. You'll also see your departure and arrival terminals and, where available, your departure gate.

9. What are some of the travel tools available in the app?

a. Airport Guide

Currently, we have terminal level airport guides for around 100 of the largest airports worldwide. We're adding new airports all the time and increasing the content available in our existing guides. For major airports we've collected information about how to get to the airport, how to get from the airport, useful telephone numbers, and details of retail outlets, bars, cafes restaurants, etc.

You'll see the airport guide available as a link on your trip summary page, whenever you are travelling to or through an airport.

The content in the airport guides changes depending if this is your originating airport, if you're connecting to another flight at the airport, or if you've just arrived at your destination.

b. Traffic Reports

Traffic reports are currently available for departures from UK airports. We'll be adding other countries soon.

Traffic reports are accessed from the home page, when you're travelling to the airport. Click on the home page summary to view details of traffic incidents and road works that could affect your journey to the airport.

Select an incident to see more details and to view the location of the incident on a map.

c. Car Parking Reminder

When you reach the airport, you'll be able to store your parking space by clicking the reminder button on your home page. Enter your parking space or row number. This information is saved into your itinerary (on your return date) so it's available as a reminder when you get back to the airport.

d. Weather Forecast

Click on the weather summary from the trip summary page, or choose "More > Weather" from the menu bar, to view a 5-day weather forecast for your destination. By scrolling down you can also view a weather forecast for your departure point.

e. Travel Guide

Visit the travel guide to discover the best landmarks, restaurants, nightlife, culture, etc. at your destination. The content is provided by Qype and includes reviews and ratings provided by their community of users.

At certain stages of your trip, the travel guide will be accessible from your trip summary page, however at any time, you can view the travel guide by choosing "More > Travel guide" from the menu bar.

You can choose to view the travel guide for your trip destination (as calculated by the app when you added your trip) or for your current location.

By default, you'll be shown a list of the top-rated landmarks for your destination. To view other places, scroll down to view a list of place categories. Select the category you are interested in to view a list of associated places.

You can view the details of any listed place by clicking on it. Details available include the address and user rating. Click on the triangle next to "Reviews" to see what Qype users think of the place (note: these reviews may be in different languages). Click the link to view the location of your selected place on a map.

Qype was chosen for the app travel guide because they provide good coverage worldwide although inevitably, you will find more content available for major cities and resorts than for less popular destinations.

f. Events Guide

Visit the events guide to find out what's on at your destination during your stay. This content is provided by Eventful, the world's largest events database.

At certain stages of your trip, the events guide will be accessible from your trip home page, however at any time, you can view the events guide by choosing 'More > Events guide' from the menu bar.

You can choose to view the events guide for your trip destination (as calculated by the app when you added your trip) or for your current location. This way, if you go an excursion to another town, you will still be able to see what's on locally.

By default, you'll be shown a list of the top-rated events for your destination during your stay across all categories. To view specific types of event scroll down to select a specific category of events.

You can view the details of any event by clicking on it. Details available include a description, the venue, the start time and the cost. Where the event has a physical location (excludes tours), click the link to view the venue on a map. If you decide to attend the event, you can click 'Add to itinerary' if the event runs on multiple days we'll let you pick the date you'd like to attend (and we only show dates when you're at this destination).

Eventful was chosen for the app events guide because of the extent of worldwide coverage offered although inevitably you may find events happening in major cities and resorts than for less popular destinations.

g. Notifications

Occasionally for example during periods of disruption, Travelport ViewTrip Mobile app may send ad-hoc messages to you providing useful information about your flight, airport or destination. This message will appear as a 'pop-up' within the mobile app. You can choose to cancel the message or to save it. If you choose to save the message you can view it again at any time by visiting 'More > Saved messages' from the main menu bar.

10. How do I switch between trips?

If you travel frequently, you may have more than one trip at a time set up in Travelport ViewTrip Mobile. Select 'More > Trip list' from the main menu bar to switch between trips in the app.

This will list your trips by destination in date order. Select the trip you would like to view. This will take you to the trip summary page for that trip.

11. What is the offline mode?

You can choose to work offline, which saves details of your trip locally on your phone so that you can view it when you don't have a network connection (e.g. to avoid roaming charges when you are abroad).

To work offline from the trip summary page of your current trip choose 'More > Offline mode' from the main menu bar and ensure Offline mode is switched to "On". You'll see a message box telling you that you are now working offline with saved data. Travelport ViewTrip Mobile saves the pages of the trip you've visited in the current session for later use offline.

The next time you open the app when you get to the trip summary of your last viewed trip, you'll be working offline using previously saved data.

In offline mode, you'll see your itinerary, the 5-day weather forecast, and the status of any upcoming flights but only if you had visited these pages before going offline.

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